

**STATE OF NEW JERSEY**

PURCHASE BUREAU  
33 WEST STATE ST 9TH FL TRENTON, NJ 08625-0230  
**PROFESSIONAL CONTRACT**

CONFERENCE, BANQUET, AND HOTEL  
FACILITY RENTAL STATEWIDE

NUMBER : A75038  
DATE : 09/02/09  
BUYER : DOREICA HOLT  
PHONE : (609) 633-3907  
EFFECTIVE DATE : 09/01/09  
EXPIRATION DATE : 08/31/11  
T-NUMBER : T0364  
CONTRACTOR : CUMBERLAND COUNTY COLLEGE

PAGE: 1

CUMBERLAND COUNTY COLLEGE  
BOX 517  
VINELAND NJ 08360

VENDOR NO. : 221779135 00  
VENDOR PHONE : (000)000-0000  
FEIN/SSN : 221779135  
REQ AGENCY : 822050  
PURCHASE BUREAU  
AGENCY REQ NO. :  
PURCH REQ NO. : 1035773  
FISCAL YEAR : 10  
COMMODITY CODE : 97165  
SOLICITATION # : 20123  
BID OPEN DATE : 03/31/09

TERM CONTRACT FROM: 09/01/09 TO: 08/31/11 ESTIMATED AMOUNT: \$ .00

1. ORDERING PERIOD: CONTRACT BEGINNING ORDERING PERIOD IS:09/01/09  
CONTRACT ENDING ORDERING PERIOD DATE IS:08/31/11
2. F.O.B. POINT: DESTINATION
3. DELIVERY: DELIVERY WILL BE MADE WITHIN AS SPECIFIED ELSEWHERE UNLESS  
SPECIFIED DIFFERENTLY ON EACH LINE OR UNLESS AN ALTERNATE  
DELIVERY SCHEDULE IS INDICATED. AN ALTERNATE DELIVERY  
SCHEDULE IS ENCLOSED HEREIN: YES
4. CASH DISCOUNT TERMS: CASH DISCOUNT TERMS ARE 00.00% DAYS.
5. PERFORMANCE BOND: PERFORMANCE BOND REQUIRED: NO ; DATE REQUIRED 00/00/00  
AMOUNT \$0 ; PERCENT OF CONTRACT 0.00%
6. RETAINAGE: RETAINAGE PERCENT IS 0.00%
7. COOPERATIVE PROC: THIS CONTRACT IS AVAILABLE FOR POLITICAL SUBDIVISION USE UNDER  
THE COOPERATIVE PROCUREMENT PROGRAM NO
8. BID REFERENCE NO: YOUR BID REFERENCE NUMBER IS:
9. AWARDED LINES: YOU WERE AWARDED 1 LINES FROM THE SOLICITATION NUMBER 20123 .  
THESE LINES ARE INCLUDED AS A PART OF THIS CONTRACT.

ALL TERMS AND CONDITIONS AS A PART OF SOLICITATION NUMBER 20123 INCLUDING ANY ADDENDA  
THERE TO AND ALSO INCLUDING THE BIDDER'S PROPOSAL AS ACCEPTED BY THE STATE ARE  
INCLUDED HEREIN BY REFERENCE AND MADE PART HEREOF EXCEPT AS SPECIFIED HEREIN

THIS IS NOTICE OF ACCEPTANCE BY THE DIRECTOR OF THE DIVISION OF PURCHASE AND  
PROPERTY ACTING FOR AND ON BEHALF OF THE STATE OF NEW JERSEY, OF THE OFFER  
REFERENCED ABOVE BY YOUR FIRM WHOSE NAME AND ADDRESS APPEAR ABOVE.

\*\*\* ORIGINAL SIGNED \*\*\*

BUYER

DATE

FOR DIRECTOR DATE  
DIVISION OF PURCHASE AND PROPERTY

USING AGENCIES CANNOT PROCESS INVOICES FOR PAYMENT OF DELIVERED  
GOODS AND/OR SERVICES UNTIL THE PROPERLY EXECUTED BOND HAS BEEN  
RECEIVED AND ACCEPTED BY THE PURCHASE BUREAU.

PURCHASE BUREAU (FILE COPY)

PRICE SHEET		PROFESSIONAL CONTRACT			
PURCHASE BUREAU PURCHASE BUREAU STATE OF NEW JERSEY 33 WEST STATE ST 9TH FL PO BOX 230 TRENTON NJ 08625-0230		NUMBER : A75038 T-NUMBER : T0364  CONTRACTOR: CUMBERLAND COUNTY COLLEGE			PAGE  2
LINE NO.	COMMODITY/SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE OR PERCENT DISCOUNTS	EXTENDED AMT IF APPLICABLE
00001	UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: R1 STATE-WIDE ONLY  COMMODITY CODE: 971-65-015726 [REAL PROPERTY RENTAL OR LEASE]  ITEM DESCRIPTION: CONFERENCE, BANQUET, AND HOTTEL FACILITY RENTAL.  USE THIS LINE FOR ALL PURCHASE ORDER AND PAYMENT ACTIVITY FOR THIS CONTRACT. FOLLOW SELECTION PROCEDURES IN THE NOTICE OF AWARD (NOA) FOR METHOD OF ENGAGEMENT. CONFIRMATION TO CONTRACTOR IS VIA PURCHASE ORDER FOR SPECIFIC EVENT AS NOTED ON WRITTEN QUOTE. PRICES ON THE WRITTEN QUOTE CANNOT EXCEED MAXIMUM RATE BID BY CONTRACTOR & CONTAINED IN NOA. ENTER TOTAL QUOTED PRICE IN THIS LINE AS "CATALOG" PRICE WITH A NET OR ZERO DISCOUNT.	1	EACH	NET	

## DATA SHEETS

### Conference, Banquet, and Hotel Facility Rental Statewide 09-X-20123

Name of Business	Conference and Events Center at Cumberland County College		
Address	PO Box 1500 3322 College Drive Vineland, NJ 08362-1500		
Business Telephone Number	856/691-9196		
Business Fax Number	856/696-7641		
Contact Person	Joseph Hibbs or Beatrice Hughes		
Contact Direct Telephone Number	856/691-8600, ext. 211		
Contact Email Address (optional)	bhh@cccnj.edu		
Geographical Location (check one)	Northern <input type="checkbox"/>	Central <input type="checkbox"/>	Southern <input checked="" type="checkbox"/>
Indicate below if the facility in compliance with (check where applicable):			
<input type="checkbox"/> American Disabilities Act <input type="checkbox"/> NJ Barrier Sub Code <input checked="" type="checkbox"/> Both			
Provide the facility's cancellation policy:			
Confirmed events cancelled by the user are subject to the following costs. If Cancelled: 14 days or fewer prior to the event the user will forfeit 100% of appropriate deposit and is responsible for all expenses incurred by the Center for the scheduling & presentation of the event. 15-30 days prior to the event the user will forfeit 50% of the appropriate deposit and is responsible for all expenses incurred by the Center for the scheduling and presentation of the event. 30 days prior to the event the user will receive a full refund of the appropriate deposit, but is responsible for all expenses incurred by the Center for the presentation and scheduling of the event.			
Deposits will normally be 25% of the total estimated fees.			

**BEST AND FINAL OFFER  
(BAFO)****Conference, Banquet, and Hotel Facility Rental Statewide  
09-X-20123**

Do the prices submitted in the bid proposal offer the State a discount?

☒ Yes ☐ No

If yes, indicate below the amount of the discount from the original prices charge by your facility for the services offered in the bid proposal.

☒ I will be offering a discount to the State as indicated below.

☐ I will not be offering a discount to the State

If no discount is being offered to the State please give an explanation below as to why.

- Facility rates submitted in bid proposal are discounted from the Conference Center's business/corporate rate which is included on the new meeting room charts. We have now included an even lower facility rate submitted as the BAFO.

{Full day + half day rates are also discounted from hrly. usage?}

- No Charge for parking or technology

- Food service remains the same for items/meals included in bid. Menu supplied in bid packet with additional food items/pricing.

Thank You!

**(BAFO)****Audio, Video Information**

Does the facility provide the audio visual equipment or does it use an outside contractor?

☒ Yes ☐ No

If no please provide the following information:

Name of audio visual supplier

Address of supplier

Supplier Telephone Number

Supplier Fax Number

Supplier Contact Person

Contact Telephone Number  
(if different from above)

Contact Email Address

Prices for all audiovisual services and equipment offer under this contract must be attached to this page (including subcontracting prices if applicable), if no prices are attached the State will assume that all audio and video is all inclusive at no extra charge to the State.

**(BAFO)****Technical Support**

Technical support shall be provided upon request. The cost for this service shall be submitted with the bid proposal, if no cost is submitted the State will assume that technical support will be provided at no cost to the State.

Provide below the following

- Standard rate
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

Standard Rates	Year One	Year Two
	Provided at no cost	Provided at no cost to State
	BAFO or Discount	BAFO or Discount
	Provided at no cost	Provided at no cost



(BAFO)  
Meeting Room Rates

Provide prices for meeting, conference rooms below. All prices for meeting, conference and breakout rooms must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following:

- Standard meeting room rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

Room Name	Seating Style	Seating Capacity	Standard Rates	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
Banquet Room all three sections	conference theatre dining	200 400 260	\$390/hr \$1200/1/2 day \$2400/day	\$260/hr \$830/1/2 day \$1495/day	\$245/hr \$785/1/2 day \$1415/day	\$260/hr \$830/1/2 day \$1495/day	\$245/hr \$785/1/2 day \$1415/day
Banquet Room Per Section	conference theatre dining	60 100 60	\$135/hr \$400/1/2 day \$800/day	\$90/hr \$290/1/2 day \$520/day	\$85/hr \$270/1/2 day \$485/day	\$90/hr \$290/1/2 day \$520/day	\$85/hr \$270/1/2 day \$485/day
Lobby	standing chairs only tables/chairs	400 300 125	\$75/hr \$225/hour/day \$450/day	\$60/hr \$190/hour/day \$340/day	\$55/hr \$175/hour/day \$315/day	\$60/hr \$190/hour/day \$340/day	\$55/hr \$175/hour/day \$315/day
Forum Room (Symposium Hall)	fixed tiered seating	60	\$195/hr \$600/1/2 day \$1200/day	\$70/hr \$225/1/2 day \$405/day	\$65/hr \$210/1/2 day \$380/day	\$70/hr \$225/1/2 day \$405/day	\$65/hr \$210/1/2 day \$380/day
Executive Board Room	conference theatre dining	20 70 40	\$150/hr \$450/1/2 day \$900/day	\$100/hr \$320/1/2 day \$575/day	\$95/hr \$305/1/2 day \$550/day	\$100/hr \$320/1/2 day \$575/day	\$95/hr \$305/1/2 day \$550/day
Meeting Room #1	conference theatre dining	12 20 16	\$50/hr \$150/1/2 day \$300/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day
Meeting Room #2	conference theatre dining	12 20 16	\$50/hr \$150/1/2 day \$300/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day
Meeting Room #3	conference theatre dining	12 20 16	\$50/hr \$150/1/2 day \$300/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day	\$50/hr \$160/1/2 day \$290/day	\$45/hr \$145/1/2 day \$260/day

(BAFO)  
Meeting Room Rates

Provide prices for meeting, conference rooms below. All prices for meeting, conference and breakout rooms must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following:

- Standard meeting room rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

Room Name	Seating Style	Seating Capacity	Standard Rates	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
Pavillion	standing only chairs only	400 300	\$75/hr \$225/1/2 day	\$60/hr \$190/1/2 day	\$55/hr \$175/1/2 day	\$60/hr \$190/1/2 day	\$55/hr \$175/1/2 day
FPAC Theatre	tables & chairs	125	\$450/day	\$340/day	\$315/day	\$340/day	\$315/day
	Fixed seats	500	\$390/hr \$1200/1/2 day \$2400/day	\$275/hr \$880/1/2 day \$1585/day	\$260/hr \$820/1/2 day \$1495/day	\$275/hr \$880/1/2 day \$1585/day	\$260/hr \$820/1/2 day \$1495/day
Theatre w/o audience	N/A	stage only	\$195/hr \$600/1/2 day \$1200/day	\$130/hr \$415/1/2 day \$750/day	\$125/hr \$400/1/2 day \$720/day	\$130/hr \$415/1/2 day \$750/day	\$125/hr \$400/1/2 day \$720/day
FPAC Lobby	standing only	500	\$75/hr \$225/1/2 day \$450/day	\$60/hr \$190/1/2 day \$340/day	\$55/hr \$175/1/2 day \$315/day	\$60/hr \$190/1/2 day \$340/day	\$55/hr \$175/1/2 day \$315/day
FPAC Gallery	standing only	500	\$75/hr \$225/1/2 day \$450/day	\$60/hr \$190/1/2 day \$340/day	\$55/hr \$175/1/2 day \$315/day	\$60/hr \$190/1/2 day \$340/day	\$55/hr \$175/1/2 day \$315/day

(BAFO)

## Break Out Room Rates (If applicable)

Provide prices for breakout rooms below. All prices for breakout rooms must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following

- Standard break out room rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

[illegible]



(BAFO)  
Food Service Rates

Provide prices for food services below. All prices for meals must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award consideration. Duplicates of this sheet may be made if necessary. Provide the unit pricing for all meals, or snacks etc. For example if the State is to be charged per person, per dozen, per gallon etc.

Provide below the following

- Standard food (menu) rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

	Standard Rates	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
Meal Plan A	\$55.00 pp	\$55.00 pp	\$55.00 pp	\$55.00 pp	\$55.00 pp
Meal Plan A1	35.00 pp	\$35.00 pp	\$35.00 pp	\$35.00 pp	\$35.00 pp
Meal Plan B	\$91.00 pp	\$91.00 pp	\$91.00 pp	\$91.00pp	\$91.00 pp
Meal Plan B1	\$57.50 pp	\$57.50 pp	\$57.50 pp	\$57.50 pp	\$57.50 pp
Meal Plan C	\$81.00 pp	\$81.00 pp	\$81.00pp	\$81.00 pp	\$81.00 pp
Meal Plan C1	\$55.00 pp	\$55.00 pp	\$55.00 pp	\$55.00 pp	\$55.00 pp
Continental Breakfast	\$5.95 pp	\$5.95 pp	\$5.95 pp	\$5.95 pp	\$5.95 pp

**(BAFO) Food Service Rates continued**

Provide prices for food services below. All prices for meals must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award consideration. Duplicates of this sheet may be made if necessary.

Provide below the following

- Standard food (menu) rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

	Standard Rates	Yr 1 Rates	BAFO 95 Discount	Year 2 Rates	BAFO 95 Discount
Plated Breakfast	\$12.95 pp	\$11.95 pp	\$12.95 pp	\$12.95 pp	\$12.95 pp
Buffet Breakfast	\$10.95 pp	\$10.95 pp	\$10.95 pp	\$10.95 pp	\$10.95 pp
Plated Lunch	\$29.00 pp	\$29.00 pp	\$29.00 pp	\$29.00 pp	\$29.00 pp
Buffet Lunch	\$25.00 pp	\$25.00 pp	\$25.00 pp	\$25.00 pp	\$25.00 pp
Box Lunch	\$11.50 pp	\$11.50 pp	\$11.50 pp	\$11.50 pp	\$11.50 pp
Plated Dinner	\$31.00 pp	\$31.00 pp	\$31.00 pp	\$31.00 pp	\$31.00 pp
Buffet Dinner	\$26.50 pp	\$26.50 pp	\$26.50 pp	\$26.50 pp	\$26.50 pp
Evening Reception	\$20.00 pp	\$20.00 pp	\$20.00 pp	\$20.00 pp	\$20.00 pp

Above pricing includes all food items listed in Request for Proposal. Other meals ~~not~~ available.

**(BAFO)****Food Service Rates continued**

Provide prices for food services below. All prices for meals must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following

- Standard food (menu) rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

	Standard Rates	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
<b>Snack Only</b>	\$5.95 pp	\$5.95 pp	\$5.95 pp	\$5.95 pp	\$5.95 pp
<b>AM Break</b>	\$8.70 pp	\$8.70 pp	\$8.70 pp	\$8.70 pp	\$8.70 pp
<b>PM Break</b>	\$8.70 pp	\$8.70 pp	\$8.70 pp	\$8.70 pp	\$8.70 pp

**(BAFO)****Exhibit Charges**

Provide exhibit charges below and if applicable the type of exhibit space provided. All charges must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following

- Standard exhibit rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

<b>Exhibit Space</b>	Standard Rates	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
Same as meeting room rates.					

**(BAFO)**

### Lodging Rates

Provide prices for lodging below. All prices for lodging must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.

Provide below the following

- Standard lodging rates
- Best and final Offer (BAFO)
- Discount off of original bid price submitted

[illegible]



<b>(BAFO)</b> <b>Parking Fee (if applicable)</b>					
Does this facility charge for parking? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If yes please provide prices for parking below. All prices for parking must be submitted on this price sheet. Prices submitted on any other format will be non-responsive and will not be eligible for award considered. Duplicates of this sheet may be made if necessary.					
Provide below the following <ul style="list-style-type: none"> <li>Standard parking rate</li> <li>Best and final Offer (BAFO)</li> <li>Discount off of original bid price submitted</li> </ul>					
Description (if applicable)	Standard Rate	Year 1 Rates	BAFO or Discount	Year 2 Rates	BAFO or Discount
	No charge	No charge	No Charge	No Charge	No Charge

### NOTE

ALL PRICES MUST BE SUBMITTED ON THE ABOVE PRICE SHEETS. ANY OTHER PRICE SUBMISSION WILL NOT BE ACCEPTED AND THE BID PROPOSAL WILL BE DEEM NON-RESPONSIVE AND NOT ELIGIBLE FOR AWARD CONSIDERATION.